



Pre-work Assignment for TPE Examiner Training 2022-2023 TPE Award Cycle

The following pre-work should be completed prior to attending Examiner Training. The pre-work consists of videos to view, documents to read, quizzes and a case study. The pre-work module will be provided in the Bridge Learning Management System. It will take approximately 35 - 40 hours to complete the pre-work and it is essential to complete it prior to training, as exercises will be based on information learned. Complete the following activities in the order presented.

Module 1: Test Your Knowledge – For Returning Examiners Only

- Quiz is in LMS from 2022 training

Module 2: Ethics and Integrity

- In Dropbox for 2022 Examiner Training

Module 3: Preparing for Independent Review – This is a refresher for new Examiners

Note: The documents & videos below were provided for the NEO pre-work.

- Review 2022-2023 TPE Examiner Process (document) – Approximately 5 minutes
- View video: TPE Independent Review Process (video & presentation) – 25:08 minutes
- View Excellence Engagement Videos
 - [ADLI and LeTCI](#) (4:01 minutes)
 - [NERD Comments](#) (3:14 minutes)
- Read 2022 4A Comment Guidelines (document) – Approximately 5 minutes
- Read 2022 Item Evaluation Process Independent Review (document) – Approximately 10 minutes

Module 4: Case Study

Note: The Baldrige Excellence Framework and case study below were provided for NEO pre-work. The Step-by-Step for Independent Review (IR) is attached.

- Evaluate Copansburg Regional Health System Case Study Items 2.1, 6.1, 7.1, and 7.2 using Stratex Apex examiner software.
 - Read the 2021-2022 *Baldrige Excellence Framework* for Health Care.
 - Read the Copansburg Regional Health System case study, highlighting and/or making notes on anything you feel may be important to the evaluation of this award applicant.
 - Using the Step-by-Step for Independent Review (IR) as a guide, complete Key Factors in the Word template and IR in *Stratex Apex examiner software* for four Items: 2.1, 6.1, 7.1, and 7.2.
 - Complete your work for Items 2.1, 6.1, 7.1, and 7.2 in the Stratex Apex software by 9:00 p.m. the evening before the Examiner Training session you will be attending.